



{DEMO FOR ONLINE HALLMARKING REGISTRATION PROCESS}\*

( FOR JEWELLERY )



## **REQUIRED INFO FOR APPLICATION FORM**

- 1. NAME OF THE OUTLET**
- 2. COMPLETE POSTAL ADDRESS**
- 3. TYPE OF OWNERSHIP**
- 4. DETAIL OF CONTACT PERSON**
- 5. LICENSE APPLIED FOR : GOLD / SILVER**

## **IMPORTANT DOCUMENTS LIST**

- 1. SELF-CERTIFIED COPY OF TRADE LICENSE OR OTHERWISE.**
- 2. SELF CERTIFIED COPY OF GST REGISTRATION OR OTHERWISE. (3 MONTHS)**
- 3. IDENTITY PROOF ( E.G. AADHAR CARD)**
- 4. AGREEMENT ON NON-JUDICIAL STAMP PAPER OF RS.100/-**
- 5. LOCATION MAP OF PREMISES**

# LIST OF REQUIRED DOCUMENTS

**1) Self certified copy of any one of following documents establishing the Firm:**

- i. Registration with State Government Authority/ Trade Licence **OR**
- ii. Certificate of Registration issued by Company Registrar **OR**
- iii. Registered Partnership Deed in case applicant is a Partnership Firm **OR**
- iv. Certificate from a Chartered Accountant if applicant is a Proprietorship firm.

**2) Self certified copy of any one of following documents authenticating the Firm's premises (not older than 3 months) :**

- i. Registration with State Government Authority/ Trade Licences **OR**
- ii. Sales Tax/ VAT registration **OR**
- iii. Income Tax Assessment Order **OR**
- iv. Insurance Policy **OR**
- v. Property tax receipt **OR**
- vi. Rent agreement with last rent receipt **OR** Sale/ Lease Deed agreement **OR**
- vii. Electricity Bill **OR**
- viii. Telephone Bill **OR**
- ix. Water Bill **OR**
- x. Gas connection **OR**
- xi. Bank Statement/Pass Book containing the address of the sales outlet.

**3) Any one of following documents as identity proof of signatory on the Application :**

- i. Aadhar Card **OR**
- ii. Driving Licence **OR**
- iii. PAN card **OR**
- iv. Voter Identity card **OR**
- v. Passport **OR**
- vi. Photo Bank ATM card **OR**
- vii. Photo Credit card **OR**
- viii. CGHS/ECHS photocard
- ix. Arms licence **OR**
- x. Identity Certificate with photo issued by Gazetted Officer on official letterhead **OR**
- xi. Disability ID card/ Handicapped Medical Certificate issued by State Govts **OR**
- xii. Freedom Fighter photo card **OR**
- xiii. Pensioner photo card **OR**
- xiv. Ration/PDS photo card **OR**
- xv. Photo ID issued by recognized educational institution **OR**
- xvi. Kissan Photo PassBook **OR**

**4) The additional **documentation** required to be submitted with the application are as follows:**

- a. Agreement on non-judicial stamp paper of Rs 100/- in the prescribed format.
- b. Location map of premises from some nearest prominent landmark (illustrative only).

1. APPLICATION FEES FOR FRESH LICENSE OR IT'S RENEWAL PER OUTLET IS  
RS.2000/- (NON-REFUNDABLE)

2. FEES FOR GRANT OF LICENSE FOR 3 YEARS WILL DIFFER ACCORDING TO IT'S :

- TURNOVER
- OUTLET
- AREA

(REFER NEXT SLIDE)

# APPLICABLE FEES

1. The application cum processing fee for grant of fresh licence or its renewal shall be Rs 2 000 per outlet.
2. The fees for grant of a license or its renewal for a period of three years shall be as given in Tables 1 and 2 below respectively in case of a Single License and a Corporate License.
3. A single licensee shall also have the option to pay the fees on an annual basis as per the rates indicated in the Table 1 below.

**Table 1 Fee for Single Licence**

<b>Geographical location of the jeweller</b>	<b>Fee, if paid annually</b>	<b>Fee if paid in one instalment</b>
Metros and cities with population of 10 lakhs and above (2011 census)	Rs. 20 000	Rs. 50 000
50% discount to jeweller with annual turnover less than Rs. 100 crores/ annum	Rs. 10 000	Rs. 25 000
Towns with 3-10 lakhs population (2011 census)	Rs. 2 000	Rs. 5 000
Towns with less than 3 lakhs (2011 census)	Rs. 1 000	Rs. 2 500

**Table 2 Discounts in Fee for Corporate Licences**

<b>Number of retail outlets under Corporate Licence</b>	<b>Discount in fee (according to geographical location of outlets as in Table 1)</b>
Between 5 to 25 outlets	10%
Between 26 to 100 outlets	15%
More than 100 outlets	20%

- Note 1: The annual turnover shall be calculated on the basis of VAT returns filed by the jeweller.
- Note 2: Fees once paid shall not be refundable.
- Note 3: Application cum processing fee only shall be payable by a jeweller holding a licence for sale of Hallmarked gold articles and wanting to obtain another licence for sale of Hallmarked silver articles and vice versa. No certification fee for additional licence shall be payable. This shall be applicable for grant of fresh licence or its renewal.
- Note 4: Taxes as applicable shall be extra.
- Note 5: Certification fee shall be paid two months before the start of the next year if annual payment is being done.
- Note 6: In case of certification fee payable by Corporate Licensee, no annual turnover based discount shall be applicable.

# 1. ONLINE PORTAL - WWW.MANAKONLINE.IN

(हॉलमार्किंग पर क्लिक करें)



**Bureau of Indian Standards**  
The National Standards Body of India



Connect

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ation, MSCD, Lab) are requested to login using Conformity Ass



## NEWS AND EVENTS

Extension of date of implementation of amendments to Indian Standards and revised Indian Standards

Relaxation in fee for MSME units for licence under Bureau of Indian Standards (Conformity Assessment) Regulations 2018 and its amendments- reg.

Revamped portal eBIS - Login instructions for existing users

Standardization

Conformity Assessment  
(Manakonline)

Compulsory Registration  
Scheme (CRS)

Foreign Manufacture  
Certification

Management System  
Certification (MSCD)

Laboratory

Hallmarking

Consumer Recognition /  
Complaints


Training


Human Resource  
Management System




GIS

Important Links

## 2. CLICK ON LOGIN (LOGIN पर क्लिक करें)

 **Bureau of Indian Standards**  
The National Standards Body of India

 **eBIS**

  **LOGIN** 

[Home](#) [About BIS](#) [Contact Us](#)













Existing users of manakonline(Pr...


### NEWS AND EVENTS

- Temporary measures for relaxation of provision of BIS Conformity Assessment Regulations 2018 for renewal of licence with late fee and renewal of deferred licence
- Extension of date of implementation of amendments to Indian Standards and revised Indian Standards
- Relaxation in fee for MSME units for licence under Bureau

### NOTIFICATIONS

Existing users of manakonline(Product Certification, MSCD, Lab) are requested to login using Conformity Assessment(manakonline)→ Login(blue button at top right corner)

 <b>Gold Licenses Granted</b> 25838	 <b>Silver Licenses Granted</b> 2272	 <b>Gold Licenses Renewed</b>	 <b>Silver Licenses Renewed</b>
 <b>AHC Recognised</b> 923	 <b>Application Pending for Jeweller Registration</b>	 <b>Application Pending for AHC</b>	 <b>Audits for AHC</b>
 <b>Market Surveillance</b>	 <b>Jeweller Registrations Cancelled</b>	 <b>AHC Recognition Cancelled/Suspended</b>	 <b>Mandatory Hallmarking Order &amp; Regulation</b>





# 3. CREATE ACCOUNT (अकाउंट बनायें)



Online License Seva

BUREAU OF INDIAN STANDARDS

Ministry Of Consumer Affairs , Food & Public Distribution  
Government of India

[Home](#)

## Registration Form

### Registration Details

\*Mandatory Fields

Email \*:

Enter Email Id

Please enter the Email address carefully since it can't be changed later on.

Confirm Email \*:

Enter Same Email Id as above

Password \*:

Enter Password

Confirm Password \*:

Confirm Password

Name \*:

Select

First Name

Middle Name

Last Name

Date of Birth \*:



Mobile\*:

+91

Mobile Number

Nationality \*:

Indian  Others

ID Card \*:

Select

Hint Question \*:

Select

Enter Your Answer

Show Hint Answer

f b f x x r



Enter the above text

### 3. LOGIN USING CREDENTIALS (लॉगिन करें )



**Bureau of Indian Standards**  
The National Standards Body of India

Home

Username



Enter Email or Username

Password



Enter Password

Captcha

Enter the above text

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Sign in

[Create account](#)

[Forgot Password/Reset Password](#)

# 4. Application FOR Jeweller Registration (ज्वैलर्स पंजीकरण का आवेदन)

## Registration Details

Application For Outlet \*

Apply for new Outlet:

Apply for consecutive licence with Same outlet

Application For \*

Gold and Gold Alloys, Jewellery/Artefacts - Fineness and Marking

Silver and Silver Alloys, Jewellery/Artefacts - Fineness and Marking - Specification

Licence Required For No. of Outlets:\*

Select

Sector:\*

Select

## Firm Details

Name of Firm:\*

Enter Firm name

Type of firm: \*

Select

Firm Address: \*

Address Line 1

Address Line 2

Country : \*

INDIA

State : \*

Select

District:\*

Select

City:\*

Select

Pin Code:\*

Enter Pincode

firm Turnover \*

Select

Location CoordinatesLatitude

Latitude

Longitude

Longitude

**Hint:** Ex: Latitude : 38.8951 and Longitude : -77.0364

**i** [Click here to download document for Longitude and Latitude details](#)

GST No.

Enter GST No

If Turn-over is less than 40Lakhs :

Yes

No

## Management Details

Name	Designation(Proprietor/Partner/Director/CEO)	Authorized signatory	
<input type="text" value="Enter Name"/>	<input type="text" value="Enter Designation"/>	<input type="text" value="Authorized signatory"/>	<input type="button" value="+"/>

# 5. Upload Mandatory Documents ( दस्तावेज़ अपलोड करें )

## Upload Documents



\* Mandatory Fields

Sr.No	Document Name	Upload
1	Proof of establishment of firm/Company *	<input type="button" value="⊕"/>
2	Proof of address of firm premises *	<input type="button" value="⊕"/>
3	Proof of identity of the signatory *	<input type="button" value="⊕"/>
4	Map indicating location of premises from nearest land mark *	<input type="button" value="⊕"/>
5	Proof of annual turn over *	<input type="button" value="⊕"/>
6	Logo(s)/Identification Marks(s) *	<input type="button" value="⊕"/>

### Declaration

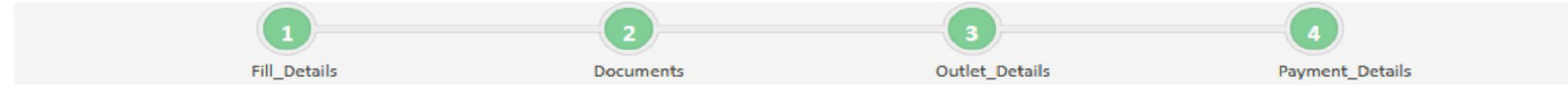
- I/We undertake that we shall strictly follow the provisions of Bureau of Indian Standards Act, 2016, BIS Rules 2018 and Bureau of Indian Standards(Hallmarking) Regulations, 2018 and guidelines for conformity assessment scheme issued thereunder upon grant of Certificate by Bureau of Indian Standards for sale of gold or silver hallmarked articles as per IS 1417/2112
- I/We shall use the above uploaded identification mark or logo on jewellery/artefact for the purpose of Hallmarking.This identification mark shall be provided to A&HC when jewellery is offered for Hallmarking.I/We,shall on our own ,not apply the identification mark in any manner,onth the hallmarked jewellery/artefact
- I/We shall undertake :- i) That the information given in the application form are true to the best of my knowledge and belief. ii) That any queries raised by Bureau shall be replied in the stipulated time failing which action as deemed fit may be taken. iii) That if the registration is granted on the basis of information given in the application form, which is found to be misleading/incorrect later, the certificate of registration shall be liable for cancellation. No fee shall be refunded in such case

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Save and Continue

# 6. MAKE PAYMENT (भुगतान करें)

## Application Fee and Contact BIS



### Contact BIS:

**Address :** PLOT NO. 4-A, SECTOR 27-B, MADHYA MARG, CHANDIGARGH  
**DISTRICT :** CHANDIGARH , CHANDIGARH - 160019  
**Branch Contact No:** 0  
**E-mail:** branch@yopmail.com

Note: Your fee will be submitted to this branch.

### Application Fee Details:

Fee Description	Fee ( ₹ )
Application Fee	2000.0
Certification Fee	15000.0
CGST(9.0%)	1530.0
UTGST(9.0%)	1530.0
Total Fee	20060.0

**Payment Mode**  Individual/Retail Banking  With Corporate Netbanking

**Info!** In case of payment failure, if money is deducted from your account, the same would be refunded within 7 working days. Please contact your bank in case of further queries. Kindly do not make another attempt for payment unless there is a failure.

I agree to the Terms and Conditions.

Note:Fees can be changed at any time during application and applicant would be required to clear all the dues before Grant of Licence.

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Proceed to Payment

# 7. पंजीकरण के प्रमाण पत्र का अनुदान

## (GRANT OF CERTIFICATE OF Registration)



भारतीय मानक ब्यूरो  
Bureau of Indian Standards  
The National Standards Body of India

ADDRESS: MANAKALAYA, E-9 ROAD NO  
MUMBAI CITY MAHARASHTRA 400093  
PHONE: 0  
FAX: 0  
E-MAIL: branch@yopmail.com  
Web : <https://bis.gov.in/>

Mumbai Branch Office-I

### Certificate of Registration for Selling Articles with

Certificate No **HM/C-7790127426**

1. By virtue of the powers conferred on it by the Bureau of Indian Standards Act, 2016 (11 of 2016), the Bureau hereby grants to the certificate granted to


**New outlet**

**dfds dfsd**

Mumbai City Maharashtra

**666666**

Certificate for using Hallmark set out in the first column of the Schedule here to, upon the article, set out in the second column of the said Schedule, and selling of hallmarked article from the sales outlet to which the Certificate is being granted to. The articles shall be hallmarked only by Assaying and Hallmarking centre recognised by the Bureau of Indian Standards (BIS) after verification of conformity to the Indian Standard as set out in the third column of the said Schedule.

Hallmark (1)	Article (2)	Indian Standards (3)
	Gold Jewellery and Artefacts	IS 1417 : 2016 Gold and Gold Alloys, Jewellery/Artefacts - Fineness and Marking

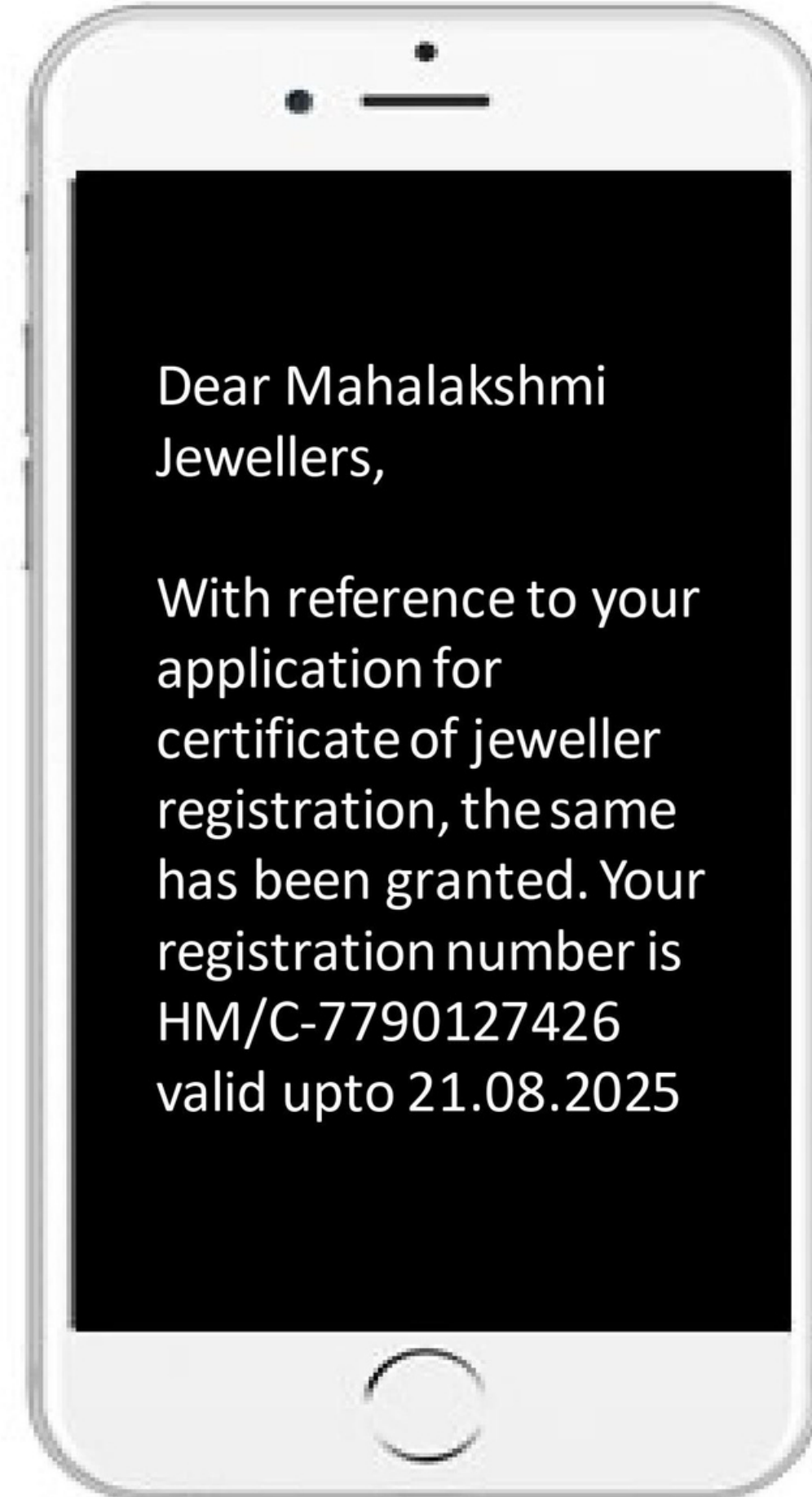
2. This Certificate shall operate in accordance with the provisions laid down in Bureau of Indian Standards Act, 2016 Bureau of Indian Standards Rules 2017, Bureau of Indian Standards Hallmarking Regulations, 2018 and guidelines for conformity assessment scheme issued thereunder.

3. This Certificate shall be valid from Nineteen August Two Thousand Twenty to Eighteen August Two Thousand Twenty Five and may be renewed in accordance with the said Regulations.

Signed, Sealed and Dated this Twenty August Two Thousand Twenty

## 8. एस. एम. एस एवं ईमेल द्वारा सन्देश

### **SMS AND EMAIL Alert TO APPLICANT after Grant of Certificate of REGISTRATION**



FOR MORE INFO PLEASE CALL

# BIS

+91 11 23230131

[info@bis.gov.in](mailto:info@bis.gov.in)

<http://bis.gov.in/>

# THANK YOU